



## RECURRENT SEP/SOP

### TAG Ground Courses

An introduction to the Standard Procedures Crews must observe in both normal operating and during an emergency situation. This course includes training in Safety Emergency Procedures and Standard Operating Procedures (SEP/SOP), as well as equipment donning and evacuation procedures.

**COURSE DURATION** 4 Hours

### SYLLABUS

#### Requirements under ORO.CC.140 and ORO.FC.230

- Actions assigned to cabin crew members for normal and emergency procedures
- Location and handling of all safety equipment and emergency equipment (where relevant)
- Donning of life jackets & PBE
- Handling of portable oxygen
- Stowage of articles in the cabin
- Procedures related to surface contamination
- Minimum Equipment List (MEL)

#### Emergency Procedures Including

- Pilot incapacitation
- Motivation of passengers and crowd control in emergency evacuations
- Evacuation procedures
- Incident and Accident review

#### Location, Removal & Use of Safety and Emergency Equipment relevant to A/C Type

- Life jackets donning & practical handling of Infant life jackets and floatation cots (if applicable)
- Fire extinguishers & PBE handling (relevant to a/c type)
- Communication equipment, megaphones, crash axe, torches
- Slide raft, life rafts, survival pack and their contents
- Pyrotechnics
- Other portable safety equipment



### **Other Topics Include**

- Turbulence Procedures
- Effective Communication between Cabin Crew and Flight Crew
- Pre-flight crew briefing
- Competence and fitness
- Authority/responsibility for evacuation and other emergency procedures
- Special categories of passengers
- Able bodied passengers by unsupervised exits
- Sterile flight deck
- Pre-flight checks
- Carriage of live animals
- Re-fuelling with passengers on-board
- Normal and emergency passenger briefing and safety demonstration
- Cabin and galley secure checks
- Silent review
- Decompression/hypoxia
- Emergency cabin preparation
- Land and water evacuation
- In-flight fire drill

### **Over wing exit practical training for approved aircraft types (UK only).**

Note: To fully meet this requirement, Drills and Oxygen systems relevant to each aircraft type/ ariant must be carried out by the operator.